

Alliant Data Systems, Inc. News

Quarterly Information
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alliant
data systems, inc.
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Important Dates

Nov. 11, Veterans Day, office closed

Nov. 23—25, Thanksgiving, office closed

Dec. 2, Business Manager Users' Group Meeting

Dec. 3—6, SACS Conference

Email & Voicemail will be monitored during the days the office is closed. Staff will be available to respond to critical issues as they arise. If you require immediate help, please email support@alliantds.com and your issue will be routed to the appropriate staff member.

Committed... Experienced... Focused...

Release 34.4

Release 34.4 is available - let us know when you are ready to schedule your installation and don't forget to go to our website here: <http://www.alliantdatasystems.com/> and view the release letter under the Customer Resources tab.

Updates

Updates to the SHCTP program for Career Tech Reporting for 2011 have been installed on your system. This program has been updated to match the new spreadsheets and columns for 2011.

Please "Like" us on Facebook to keep abreast of any changes or updates to the software and/or programming!

<https://www.facebook.com/alliantdatasystems>



Upcoming

Alliant Data Systems will be hosting a Business Managers Users' Group meeting on Friday, December 2 from 9:30 AM until 3:00 PM on the Air Base Boulevard campus of H. Council Trenchholm State Technical College in Montgomery. The purpose of the meeting will be to discuss software enhancements to the modules in the business office. We are very excited to talk to you and see you all there!

An agenda with directions and further information will be sent out within the next couple of weeks. Please stay posted!

New Utility Program!

A new utility program has been added to allow you to export any file from the iSeries to a .csv file and place it in the IFS folder of your choice. To use this command enter CPYTOXLS and prompt.



Automated Year End Closing Entries

Paula Helms, Chief Accountant for Enterprise State Community College writes, "Vickie, Just wanted to let you know how **GREAT / WONDERFUL** the option GLCCE (create closing entries) is. Normally each year I have around 70 or more closing entries to key before I can close the year. It has always seemed to take forever to get them keyed, then verified without a printout. This year in less than 10 minutes I ran the GLCCE, which created my entries, gave me a printout to verify the entries against the GLCAL, and then posted/updated through GLPCE.

Thank you! "

What our customers are saying...

On behalf of all of us at Copiah-Lincoln Community College, I want to thank you for attending our Board of Trustees' dinner earlier this month. James Wade and Mandy Lanier did a great job of serving as cooks and representing your company.

Our Administration and Board appreciates your efforts to maintain our close partnership. I am hopeful we can continue to work together as you develop the Alliant modules and products.

Again, thank you for the great meal and effort by James and Mandy. You and your staff are always welcome on our campus.

Sincerely,
Ronald E. Nettles, Ph.D.
President



Online Leave Request— Rel 34.3

The Online Leave Module has tremendously cut down on the Colleges' payroll department having to manually enter leave requests. Employees have been armed with tools to ensure they are cognizant of their leave balances before requests are made. Wonderful time management tool for the College.

In addition, I would like to see additional module choices for management such as removing approvers due to employee reporting changes.

Dawn Robinson
Director of Fiscal Affairs
J.F. Ingram State Technical College

Leave Processing—What was changed/added?

Several modifications were made to the Leave Processing module within the software including the addition of :

- Phase 1 development for online leave requests & approvals
- Military leave tracking
- Jury duty tracking

The Payroll Control Record was modified by having a screen added for recording Leave control parameters.

- A from name & email address were added for email notifications coming from online leave requests. An email will also be sent to leave approvers each time a new request is submitted that needs to be reviewed.
- A maximum military leave field was also added. If an employee exceeds this limit, an exception is generated in LVPLE & the update will not be allowed.

The Leave File Maintenance screen had a new function added:

- F6 which defines approval paths for online leave requests. Employees who approve leave must be "active" employees and must have an email address recorded in PREPD.
- A new application has been added to the online Employee Information Center to allow users to review & approve or deny leave requests.
- New links have been added to the online leave applications to allow users to request annual, sick & personal leave.

Note: The Request Leave link will only appear if an approval path has been defined in LVLFM for the employee. All pending leave requests will be considered in the employees current leave balance at the time of the request, and employees may not complete the request if the balance is insufficient.

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